STAYMARQUIS

Agent Partnership Program: Frequently Asked Questions

WHY DO I NEED TO CREATE AN ACCOUNT?

By creating an account on StayMarquis, you gain access to our Partner Portal ("Portal"). The Portal allows you to view all referrals including owners, renters, real estate agents, travel agents, and other partners. You are also able to view commissions, payout history, and other useful information. The Portal ensures that our partnership with you runs smoothly and seamlessly automated.

WHY DOES A BOOKING NEED TO GO THROUGH STAYMARQUIS AS OPPOSED TO A TRADITIONAL LEASE?

Booking through StayMarquis means you and your client enjoy a seamless, digital, and instant rental experience. This is what our homeowners have signed up for, and we aim to deliver this top-notch experience to our partners as well.

WHEN DO I GET PAID?

For homeowner referrals, commissions are realized at check-in and paid out quarterly. For renter referrals, commissions are realized and paid out upon full non-refundable payment of the rental.

HOW CAN I SEE HOW MY REFERRED PROPERTIES ARE PERFORMING?

You may check the performance of your referred properties through the Portal at <u>www.staymarquis.com/partners</u>. Here, you can track their status, performance metrics, and the commissions earned.

WHAT IS THE METHOD BY WHICH I CAN BE PAID OUT?

StayMarquis pays partners via direct deposit (ACH). Once you've entered your bank information through the partner portal, commissions are automatically paid out accordingly.

HOW DO I ENTER MY BANK INFORMATION?

You may update your bank information any time in the Portal by visiting <u>https://staymarquis.com/partners/accounting.</u>

IF I AM REAL ESTATE AGENT, DO I ENTER MY PAYMENT DETAILS OR MY BROKERAGES?

New York State licensed real estate salespersons should enter payment details for their brokerage. For all other partners, including travel agencies, please consult your management team.

WHO DO I REACH OUT TO WITH QUESTIONS?

If you have any questions regarding your partnership with StayMarquis, feel free to reach out to partners@staymarquis.com anytime.